

Screening Policy for all Volunteers in the Disability Ministry



First of all, I want to say thank you for the incredible gift you are giving of yourself and choosing to serve in our programs. We work hard to make our programs safe and fun for families affected by disability, and we want to clarify a few things about our request for the background check and personal reference.

We serve a population of children who are considered at-risk. We are committed to ensuring the safest experience for these families. Unfortunately, there are instances in our society where vulnerable children and adults affected by disability have been abused. With this in mind, we are requiring all of the adults who serve the Disability Ministry in any capacity to have a background check done and a reference on file. As a mom of kids with disabilities, I know this makes me feel much more at ease leaving my children with people I have never met. It also allows us to show that we have been diligent in doing everything we can do to make the environment safe.

We want to clarify for you that while the Protect My Ministry authorization form lists a broad range of search parameters, Grace Fellowship Church has decided that only certain parameters will be included in our background checks. By signing the authorization you are allowing the company to search the following:

Disclaimer Subject: National Combo Search

This search includes the following:

SSN Verification and Address History

National Criminal Database Search

National Sex Offender Search

Re-verification of criminal records

Alias Names

We also want to clarify that we are not asking for financial checks. Further, the authorization cannot be used for any additional checks, which means your information will not be run outside of the above parameters. If we need to run a subsequent background check, you would have to give us the authorization to do so.

Thank you for taking this matter as serious as we do. We have chosen a company that is highly recommended. Thank you again for complying with our policy and we look forward to serving alongside you.

Sincerely,

Carissa Mortenson
Disability Ministry Pastor